

# Sinclair Fort Madison, IA.

Shell Terminal ID: **Y361**

## Shell Loading

Effective 07/01/2014

### Rack Customer Pick Up

- Insert Loading Card
  - Enter driver pin #
  - Enter trailer #
  - Select Stockholder (Shell)
  - Select Customer or enter Customer # (9,\_\_\_ series numbers)
  - Select Account or enter Account #
  - The next prompt will be "Third Party Order #" ... Enter a (0) zero
  - Next you will see a message "Please wait for authorization"
- Once authorized to load, proceed as usual

**NOTE:** FOR ANY AUTHORIZATION PROBLEMS CALL THE LOADING  
SUPPORT SERVICE HELPDESK AT 800-345-6666.

Please use a safe phone/location as Specified in your Driver  
Training Instructions.



**Loading Instructions on your Smart Device**